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# JUMOKE ACADEMY CHARTER SCHOOLS

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## Board of Directors Meeting Minutes Jumoke Academy

**Date:** September 13<sup>th</sup>, 2016

**Time:** 6:00pm

**Location:** 852 Asylum Ave. Hartford, CT 06105

**Present:**

James Michel- Board Chair

Melanie James- Teacher Representative

Bertram McDowell, Jr. - Community Representative

Sharon Gentles-Harris- Community Representative

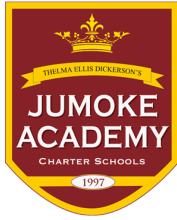
Glenn Winfree- Community Representative

Thomas Smith - Community Representative

**Absent:** Ms. Joy Stewart - Parent Representative

Mr. Todd Cooper - Community Representative

- I. Meeting called to order by Executive Director, Dr. Troy A. Monroe at 6:04pm
- II. Welcome & Opening remarks from Executive Director, Dr. Troy A. Monroe.
- III. **Public Comments:**
  - (1) No public comments made
- IV. **Election & Appointment of 2016-2017 Board Officers:**



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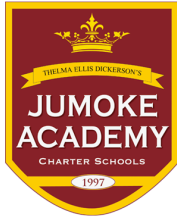
- (1) Nomination by Glenn Winfree for James Michel to be the 2016-2017 Jumoke Academy Board Chair. The nominations for board chair were closed after hearing no other candidates. A motion was made by Mr. Winfree to accept James Michel as the 2016-2017 Board Chair. The motion was seconded by Melanie James. All in favor.
- (2) Todd Cooper appointed Vice Chair for Jumoke Academy Charter School Board.
- (3) Bertram McDowell appointed Secretary for Jumoke Academy Charter School Board.
- (4) Sharon Gentles-Harris appointed Treasurer for Jumoke Academy Charter School Board.

## **V. Board Chair Comments:**

- (1) No opening remarks.

## **VI. Executive Directors Report:**

- (1) Board Retreat Review- Everyone in attendance found the meeting very informative and engaging in preparation for the continued success of the Academy. The board effectiveness assessment quiz results were reviewed and the board was asked to consider the lowest scoring categories for 2016-2017 board goals. Goal areas agreed upon for 2016-2017 include developing an annual board calendar of events that reflects important planning periods and time frames necessary for strategic focus and planning for the academic year. Board members also agreed to work collaboratively with the district leadership team around attending school based events assigned to them. Furthermore the Board has put forth a goal to expand its membership to add two additional members that have strong backgrounds in facilities and development.
- (2) Orientation for New Board Members- Orientation for new Board Members will be required. We will also utilize Orientation as a refresher for current Board Members. The orientation will consist but not be limited to, a one page document that lists pertinent facts about the school and tours with district leadership. This will allow Board



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Members to see learning in real time and gain a better understanding of the culture established at Jumoke Academy.

- (3) Curriculum & Instruction - Felicia Fountain, Academic Director, presented *Jamal's Story* as a close reading activity to the board which gave board members a quick glimpse into a day of a Jumoke Scholar.
- (4) Smarter Balance Presentation - Presentation done by Felicia Fountain, Academic Director. Per Ms. Fountain's analysis of recent data, Jumoke Academy as an entire district has seen growth in Smarter Balanced Assessment scores related to math and ELA. Ms. Fountain also noted that a significant number of scholars are in need of intervention, and highlighted the district's plan(s) to continue its growth and achievement for scholars. Ms. Fountain also identified a number of strategies, tools, and resources secured by the district to support the instructional program and scholar success.

## **VII. Consent Agenda:**

- (1) Approval of the Building Subcommittee minutes. A motion was made by Tom Smith to approve the consent agenda, seconded by Melanie James. All in favor.

## **VIII. Finance Directors Report:**

- (1) Finance Manager, Frank Williams reported that yearly audits are being completed. A revised projection will be provided at the November board meeting once enrollment numbers have been finalized.

## **IX. Subcommittee Reports:**

- (1) Building Subcommittee Report- Tom Smith advised that there was a real estate presentation from CBRE presented to market 834,846 and 852 Asylum Street properties. The board was advised that CBRE will be given direction to move forward with proposed values to market these properties immediately.

## **X. Executive Session: Tabled**

## **XI. Adjournment:**

- (1) Motion made by Melanie James to adjourn at 7:50am, seconded by Glenn Winfree. All in favor.