

Board of Directors Meeting
Jumoke Academy

Date: Tuesday August 20, 2014

Time: 6:00 PM

Location: 852 Asylum Avenue

Present: Raymond Bell, Chair

Melanie R. James, Treasurer/Teacher Representative

James Michel, Community Representative

Thomas Smith, Corporate Representative

Dr. Troy Monroe, Executive Director

Frank Williams, Finance Director

Absent: Monique Griffin, Secretary/Parent Rep

- I. Meeting called to order at 6:02 PM by Raymond Bell
- II. **Quorum:** Four board members present
- III. **New Board Member:** Thomas Smith was formally welcomed to the board by Board Chair Raymond Bell and introductions were conducted. There are two vacancies and the nominees for the vacancies were discussed, S. Harris and T. Cooper. Parent representatives serve a two year term and these terms are renewable. James Michel made a motion to vote these two members in, Raymond Bell moved and it was second by Melanie R. James. The two nominees were voted in unanimously. Dr. Monroe will be sending an update of the Board list to the state. He will include this in his state report. Raymond Bell announced he will be stepping down as Board Chair effective August 22nd and James Michel will become the new Board Chair. Raymond Bell will be available for consultation to the board if needed.
- IV. **Executive Director Update:** Dr. Monroe stated that it has been a busy week. Teachers returned to work on Monday August 18th. Dr. Monroe shared his appreciation and thanks for the presence of board members at convocation. He stated he has received positive feedback from teachers and staff. He informed the board that goals and objectives were stated very clearly. He stated that we will maintain the commitment to excellence. Teachers have been engaged in AM and PM sessions, introduced to a new benchmark assessment system called NWEA MAP which will replace the district's Blue Ribbon testing. Dr. Monroe then proceeded to provide the board with a staff update. Dr. Monroe let the board know he attended the Commissioner's Back to School meeting on 8/19/14 and provided updates on state initiatives and announcements for districts. Dr. Monroe informed the board that The Walker Group came to obtain copies of hard drives on computers used by FUSE. This was based off of the subpoena FUSE received. FUSE's legal representation was present along with Heidi Hamilton and Jumoke Academy's legal counsel.

Dr. Monroe would like to have district databases and digital information systems audited by an outside source to make sure that there are no glitches in the system and that we are operating at optimum levels in light of the summer's events at FUSE.

- V. **Finance Manager Update:** Frank Williams looked at the basic accounting and book keeping and stated that they are sound. He is now looking to see if there is enough staff in the department. The audit of Jumoke is in place, the state picked the auditor, all documents have been signed and ready to go. Frank Williams stated that charter schools are picked randomly and Jumoke was chosen prior to the issues that occurred over the summer. The end of the year state report is due October 31st. Maureen Damaschi is working on closing the books to make sure the deadline is met. Frank Williams stated he has met with State Attorney Dorsey and that all documents requested have been sent to him. There was a discussion on how to handle all of the real estate that Jumoke currently has. There are individuals interested in some of the real estate Jumoke currently owns.
- VI. **Organizational Chart:** The state wants a copy of the organizational chart. Dr. Monroe stated that there will be a second chart coming out. A Student Support Service Coordinator has been hired part time. This individual will be looking at how the department works and seeing who needs to be placed where in the district in addition to supporting the growth and development of our special education teachers.
- VII. **Executive Session:** James Michel recommended that the board move into Executive Session to discuss personnel matters, Raymond Bell motioned and Melanie R. James second the motion. Dr. Monroe and Frank Williams were invited into Executive Session.
- VIII. **Closing:** James Michel recommended that we move out of Executive Session, Raymond Bell made the motion and Thomas Smith seconded the motion.
- IX. **Meeting adjourned at 8:28 PM**

Submitted by,

Melanie R. James

Treasurer